

MINUTES OF THE REGULAR MEETING OF THE SAVANNA CITY COUNCIL, CONDUCTED
AT 7:30 P.M., ON TUESDAY, JULY 13, 2010 IN THE COUNCIL CHAMBERS AT
101 MAIN STREET SAVANNA, ILLINOIS 61074

Call to Order Mayor Stebbins called the meeting to order on said date at 7:30 P.M. Notice of the meeting was delivered to all board members and posted in accordance with the State of Illinois Open Meetings Act.

Pledge of Allegiance Mayor Stebbins led the Pledge of Allegiance.

Roll Call The Mayor called for member roll call with Ms. Haffey, Ms. Hunsaker, Mr. Robinson, Mr. Long, Mr. Grummitt, Ms. Hansen, Mr. Fosdick, Mr. Griswold (arriving at 7:45 PM) and Mayor Stebbins present, constituting a quorum. Other Officials Present: City Attorney, City Clerk, Fire Chief, Police Chief, City Comptroller, Public Works Director and a large audience including several members of the Savanna Service Club, Mr. William Scott and Kathryn Callaghan representing the Savanna Vision Network, Mr. Miller, and Mr. Shrake from the local news media and Ms. Dorie Steffen, Historical Society along with a couple of unidentified individuals.

Consideration of the Agenda The Mayor called for consideration and discussion of the Council Agenda adding (at the end before adjournment), an Executive Session in accordance with 5/ILCS 120/2C(11)-Probable or Imminent Litigation. After discussion, Mr. Robinson moved, seconded by Mr. Grummitt, to approve the agenda, as modified. The Mayor called for further discussion on the motion and hearing none called for a voice roll call on the motion, with all members present voting in favor. The Mayor declared the motion carried and said agenda approved, as modified.

Consideration of the Minutes of the June 22, 2010, Regular Council Meeting The Mayor called for comments, modifications, amendments, and consideration of said minutes. After discussion, Ms. Haffey, moved, seconded by Ms. Hansen, to approve said minutes, as corrected. The Mayor called for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said minutes approved, as corrected.

AGENDA ITEMS

COMMITTEE REPORTS

Building and Property Committee The Mayor called for a Committee report from Chairperson Mr. Long on the Committee activities considered at the June 23, 2010, Committee meeting. Mr. Long presented the distributed Committee minutes, noting no Council action is recommended or initiated. After discussion and review, Mr. Robinson motioned, seconded by Mr. Grummitt to accept said report, as submitted with all members present voting in favor by voice roll call.

Finance Committee The Mayor called for a Committee report from Chairperson Mr. Fosdick on the Committee activities considered at the July 13, 2010 Committee meeting. Mr. Fosdick reviewed the activities of the Committee meeting commenting the Committee recommends approval of Warrant #3 and made a motion, seconded by Mr. Grummitt, to allow funding not to exceed \$6000.00 (31-49400) for a spare electric motor for the Bowen Street Sewer Lift Station. The Mayor called for discussion on the motion and hearing none called for a called roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said purchase approved. Mr. Fosdick reviewed a request from the Savanna Historical Society, to Sponsor a Transportation Enhancement Grant Project to the Illinois Department of Transportation Enhancement Program, with Dorrie Steffens presenting the Society's plan to develop the 2nd floor of the Society's building at 406 Main Street, qualifying for a possible transportation museum grant totaling \$600,000.00, plus \$150,000.00 matching funds. Mr. Fosdick voiced his concerns related to the impact on the City's legal debt limit. Mr. Fosdick motioned, seconded by Ms. Hunsaker to instruct the City Attorney to compose a Resolution authorizing the Mayor to execute grant documents on behalf of the City Council of the City of Savanna and sponsor an application authorizing said society to apply for a grant for said purpose, in said amount. The Mayor called for a called roll call on the motion with the vote passing 6 yes to 2 (Mr. Fosdick and Mr. Grummitt) no votes . The Mayor declared the motion carried and said action approved. Mr. Fosdick commented the Committee recommended approval of the engineering agreement with Willet Hofmann and bid award related to the building renovation project will be be considered later in the agenda. Mr. Grummitt motioned, seconded by Ms. Haffey to approve the Finance Committee report, as submitted. The Mayor called for a voice roll call on the motion with all members present voting in favor. The Mayor declared said report accepted.

WARRANT #3

The Mayor called for consideration and discussion of said warrant distributed in the packets and totaling \$274,566.15. During discussion, inquiries (plumber bill, squad car repairs and necklace purchase) were addressed by various respondents. After discussion, Mr. Fosdick moved, seconded by Ms. Hunsaker to approve payment of said warrant, in said amount. The Mayor called for additional discussion on the motion and hearing none called for a called roll call on the motion with all members present voting in favor. The Mayor declared said motion carried and said Warrant #3 approved for payment, as presented.

COMMUNICATIONS The Mayor called for any communications with none submitted for consideration.

BIDS

- Building Project, 333 Chicago Avenue The Mayor called for comments and discussion on a Willett Hofmann & Associates , Inc. written recommendation that the City of Savanna Building Renovation project at 333 Chicago Avenue in Savanna Illinois, be awarded to Bockelman Skrine Inc. dba Gateway Construction, Galena, Illinois for the amount of Three Hundred Ninety Six Thousand Eight Hundred and 00/100 Dollars (\$396,800.00) with no deducts. After discussion, Mr. Fosdick motioned, seconded by Ms. Hansen to accept and approve the engineer's recommendation, as written above. After discussion, the Mayor called for a called roll call on the motion with Mr. Long voting nay and otherall members present voting in favor. The Mayor declared the motion carried and said action approved.

MONTHLY REPORTS

Financial, Police Fire and Public Works The Mayor called for consideration of said reports with Ms. Haffey making a motion, seconded by Mr. Fosdick, to approve said reports, as presented. The Mayor called for discussion on the motion and hearing none called for a voice roll call on the motion with all members present voting in favor. The Mayor declared said reports accepted, as presented.

UNFINISHED BUSINESS

Pinnacle Water Tank Maintenance Agreement The Mayor called for discussion and consideration of this agreement. The City Attorney advised the Council to reconsider the responsibility section of the agreement resulting in said agreement being laid over to the next meeting pending resolution of the concerned section in the agreement. The PWS and City Attorney will process this concern to resolution status. The Mayor declared this action accepted by Council majority consensus.

NEW BUSINESS

Ether Losh, Ordinance & Penalty for Vandalism The Mayor recognized Esther Losh from the audience and noted copies of the City Codes pertaining to nuisances and penalties were included in the packet for review. Ms. Losh described an on-going relentless series of vandalism events to her property on Pike Street, initiated by her neighbor and asked for City Council for assistance in modifying the regulations to allow her comfortable enjoyment of life on her property. The Police Chief related that several tickets have been issued to the neighbor in question, resulting in the fines being paid. After discussion, the Committee will review said regulations , pursuant to the City Attorney drafting an amendment Ordinance to further define nuisance and setting a higher minimum penalty for nuisance violations and an escalating penalty for repeat violations.

After discussion, the Mayor declared this action accepted by majority Council consensus.

Savanna Service Club, City Cleanup The Mayor called upon the Savanna Service Club to provide a presenter to address the Council. Ms. Patsy Lenhardt, on behalf of the Savanna Service Club, addressed the Council on several items of Club Identified community needs, as follows;

- Encourage neighborhood organizations by starting an "Adopt a Block" or sStreet Program to identify and cause corrective actions
- Acknowledge efforts to beautify
- Research and seek resources for proper disposal of unwanted materials for the Ordinance Officer to act on and make disposal list available to potential users
- Offer City reward for clean-up efforts
- Provide additional bulky item collections and change collection dates to later in the year
- Provide public notices of bulky item and yard waste collections

The Service Group also submitted a listing of questions on City Ordinance enforcement efforts related to responsible persons for enforcement and procedures for filing complaints etc.

After a long discussion, the Mayor, Council and Department Heads provided clarification to all of the queries and identified procedures in place to handle these specific conditions within budgetary and legal restraints. No action was initiated by the Council with the Mayor thanking the group of twenty-five for their comments and interest and accepting their offer to assist in resolving the identified issues presented.

Vista Employee The Mayor recognized William Scott from the audience to address the Council on this matter. Mr. Scott, representing the Savanna Vision Network addressed the Council commenting on the loss of Office due to downsizing of the Chamber office space allotted for this purpose and addressed the possibility of the City continuing support for a vista position to address specific needs of the community and noted that said vista person will require the use of an office and sponsorship by the City to provide unique resources and beneficial services to the City of Savanna and requested this need be satisfied in the new City Administration Offices currently in renovation status. After a brief discussion, the Mayor declared this request accepted by City Council by majority consensus, pending further clarification and review of specific needs for the purposed position.

Willett Hofmann & Associates, Engineering Agreement Construction Phase, 333 Chicago Avenue The Mayor called for comments and discussion on a proposal agreement for providing professional

services, with the Mayor noting the Finance committee recommends approval of this agreement. This agreement is related to the Building renovation project at 333 Chicago Avenue, for the new administrative and police offices. This proposal agreement covers Phase 3 of the renovation project and Willett Hofmann & Associates will provide the following scope of services in accordance with the terms and conditions stipulated in the submitted agreement, at a cost not to exceed Nineteen Thousand (\$19,000.00).

Scope of Services - Willett Hofmann & Associates

- ✓ Conduct a preconstruction meeting
- ✓ Respond to contractor inquiries
- ✓ Review shop drawings
- ✓ Review contractor requests
- ✓ Allow up to twelve (12) site visits in accordance with construction progress to observe that work is in compliance with the design intent, as documented in the construction Documents

For Electrical, Plumbing and HVAC Willett proposes to sub-contract to Metro Design Consultants to:

- ✓ Respond to Contractor inquires regarding the above referenced items
- ✓ Review shop drawings for the above referenced items
- ✓ Perform two (2) site visits of which shall include preparation of a final punch list.

The City Attorney advised the Council to amend the language of the agreement terms and conditions to extend said terms and conditions to the date of termination. Mr. Robinson motioned, seconded by Mr. Fosdick to approve this agreement proposal not to exceed \$19,000.00 only after a terms and conditions language review by the City Attorney and City Superintendent has been satisfactorily concluded to resolution. After discussion, the Mayor called for a Called roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said agreement approved, for said amount not to exceed \$19,000,00.

Mr. Fosdick left the meeting room.

Ordinance Amending Title 9, Chapter 1, Section 19 Two-Way Streets-Bowen and Pike Street. The Mayor referred to a proposed Ordinance amending said city Code Regulations be amended by adding a two-way stop intersection at Pike Street and Bowen Street. After discussion, Mr. Robinson motioned, seconded by Ms. Hansen to read this proposed amendment ordinance by title only and lay over to the next meeting for a second reading, pursuant to final Council consideration. After discussion, the Mayor read the Proposed Ordinance by title only and called for supplemental discussion on the motion and hearing none

called for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said proposed Ordinance laid over to the next meeting for addition consideration.

Resolution, MFT Funds, 4th Street Retaining Wall The Mayor called for comments and consideration of Proposed Resolution #1006 included in the packet and appropriating funds totaling \$165,000.00 from the Motor Fuel Tax fund in support of improving by replacing a portion of a retaining wall located on the Westside of 4th Street between Madison Street and Quincy Street. After limited discussion, Mr. Robinson motioned, seconded by Mr. Grummitt to pass and approve proposed Resolution #1006, as presented. The Mayor called for a called roll call on the motion with Mr. Griswold voting against said motion and all other council members present voting in favor. The Mayor declared the motion carried and said #1006 approved.

Intersection Solicitors License, Shaw Leavens VFW Post 2223-September 3rd and 4th, 2010 The Mayor called for discussion and comments on an application document included in the packet and submitted by said applicant. Said license will allow the applicant members to stand on a highway for the purpose of soliciting contributions from the occupant of any vehicle at the intersection of Rte, 64/84 on said dates. After discussion, Ms. Haffey motioned, seconded by Ms. Hansen, to approved said application for said purpose on said dates. With no further discussion, the City Council by voice vote approved said motion approving said application.

Mr. Griswold left the meeting room.

West Carroll District, Third Addendum Facilities, Space Lease Agreement The Mayor called for information, consideration and comments on this proposed agreement, included in the packet, and amending said agreement by extending the agreement term by one year from September 1, 2010 to August 31, 2011, unless otherwise extended, pursuant to Paragraph 7 therein. After limited discussion, Ms. Hansen motion, seconded by Ms. Haffey to accept this amendment and after limited discussion, the Mayor called for a voice roll call on the motion with all members present voting in favor. The Mayor declared the motion carried and said agreement amendment approved and accepted.

CITIZENS, DEPARTMENT HEADS, AND COUNCIL MEMBERS COMMENTS

The Mayor called for public comments with the following results:

Ms. Patsy Lehnhardt The Mayor recognized Ms. Lehnhardt from the audience who addressed the Council encouraging the Council to provide a strategic plan to meet the impact that the opening of the prison will have on our City. The Mayor responded, commenting the City's website will be updated to address this situation and City officials

will continue to attend informational seminars and meeting on this matter to be aware of related opportunities.

Public Works Superintendent The Mayor recognized Mr. Lindeman from the appointed officials table, who commented the issues previously presented to the Council by Ms. Lenhart noting conditions would be improved by updating outdated City regulations and further noted the Fourth Street work Project has begun and reminded everyone the street is closed for this purpose

Fire Chief The Mayor recognized Mr. Picolotti from the appointed officials table, who commented on the need to revisit the open burning regulations for possible amendments.

Police Chief The Mayor recognized Mr. Moon from the appointed officials table who distributed a total of zero comments. Thanks.

Mr. Robinson The Mayor recognized Mr. Robinson from the elected officials table who commented on the status of the burned house on Chicago Avenue and commented on leaf burning restrictions.

Mr. Long The Mayor recognized Mr. Long from the elected officials table who commented on the slow reacting traffic lights with Mr. Lindeman noting the problem is being addressed at the state level and will soon be repaired to designed standards.

Ms. Hansen The Mayor recognized Ms. Hansen from the elected officials table, who commented on the presentation by Ms. Lenhart agreeing with the need to work on an overall improvement of the entire City by adopting certain and specific regulatory provisions related to aesthetics and commented on the need to trim low hanging tree limbs throughout the City.

Ms. Haffey The Mayor recognized Ms. Haffey from the elected officials table who commented she had been recently placed on the Ordinance Committee (as chair) and will meet soon to confront and address all of the potential amendments being discussed and suggested all amendments requests be in writing to stimulate action by the committee.

Mr. Grummitt The Mayor recognized Mr. Grummitt from the elected officials table who noted a Hotel/Motel Committee will convene on July 14, 2010 at 6PM and invited all to attend.

Ms. Hunsaker The Mayor recognized Ms. Hunsaker from the elected officials table who asked about the condition of the Police Officers involved in a recent traffic stop/accident with Chief Moon responding no injuries were sustained.

Executive Session in accordance with 5/ILCS 120/29C(11)-Probable or Imminent Litigation The City Council entered closed session at 9:22 PM to discuss probable or imminent litigation following an approval motion made by Mr. Robinson and seconded by Ms. Haffey. The voice roll call vote carried unanimously. The Board exited closed session at 9:44 PM and convened to open session following approval of a motion by Ms. Hansen and seconded by Ms. Hunsaker. The voice Vote carried unanimously.

ADJOURNMENT With no further agenda items for consideration, the Mayor declared the meeting adjourned at approximately 9:46.45:23 P.M.

Minutes Composed by Paul Hartman, Savanna City Clerk